



DAVID H. MARTIN EXCAVATING, INC.

4961 Cumberland Highway, Chambersburg, PA 17202 • Phone 717-264-2168
Estimating FAX 717-264-6011 • Accounting FAX 717-264-0221

APPLICATION FOR EMPLOYMENT

Instructions: It is the policy of the company to provide equal opportunity with regard to all terms and conditions of employment. This company complies with federal and state laws prohibiting discrimination on the basis of race, color, religion, creed, national origin, disability, veteran status, age, or any other protected characteristic.

Name: _____

Phone: _____

Address: _____

City/State/Zip: _____

Position/Positions Applying For:

Equipment Operator _____ Dump Truck Driver _____ Laborer _____
Supervisor _____ Office _____ Pipe Layer _____ Other _____

Expected Rate of Pay: _____

Would you accept Full-time work? _____ Yes _____ No

Would you accept Part-time work? _____ Yes _____ No

Are you presently employed? _____ Yes _____ No

If yes, may we contact your employer? _____ Yes _____ No

Have you been employed here before? _____ Yes _____ No

On what date would you be available for work? _____

If you are under 18 years of age, can you provide a work permit if required? _____ Yes _____ No

Special skills or training _____

Are you legally eligible for employment in the United States?
_____ Yes _____ No (If yes, proof is required if hired)

Have you ever been convicted of a crime? _____ Yes _____ No
If so, when, where and what was the disposition of the case?

(Please be advised that criminal background checks may be required for certain positions and for work on certain job sites.)

For Office Use Only

Employee # _____

Hire Date _____

Position _____

Dept. _____

Rate _____

License Class. _____

Notes: _____

Attachments:

_____ Resume

_____ Reference Check

_____ Employee Data Card

_____ Drug Test Results

_____ OPT Info Sheet

_____ W-4

_____ Medical Exam Report

_____ I-9

_____ Drug/Alcohol Policy

_____ Violation/Review
Record

_____ Post-Accident Auth.

Type of work you have done and amount of experience you have:

Hylift (trackloader)	_____ Yes	_____ No	_____ Years of experience
Dozer	_____ Yes	_____ No	_____ Years of experience
Trackhoe	_____ Yes	_____ No	_____ Years of experience
Backhoe	_____ Yes	_____ No	_____ Years of experience
Laborer	_____ Yes	_____ No	_____ Years of experience
Sewer work	_____ Yes	_____ No	_____ Years of experience
Pipe Layer	_____ Yes	_____ No	_____ Years of experience
Track Drill	_____ Yes	_____ No	_____ Years of experience
Dump Truck Driver	_____ Yes	_____ No	_____ Years of experience
Blasting	_____ Yes	_____ No	_____ Years of experience
Blasting License	_____ Yes	_____ No	_____ Years Licensed
Blasting License Number _____			_____ State Licensed

CDL Driver's License Class: _____ A _____ B _____ C (if applicable)
Do you have a current ICC physical? _____ Yes _____ No _____ Expiration Date _____

Do you have any of the following endorsements?
_____ H - Vehicle transporting hazardous materials requiring placarding
_____ N - Tank vehicles

If you are called for an interview, you must provide a current (*not older than 30 days*) Motor Vehicle Report for the past 10 years. The Motor Vehicle Report can be obtained at Sollenberger's Messenger Service. You *must* have your report the day of your interview.

Previous Employers and Addresses

List the name of the company and address of previous employers for the last 10 years:

1. Company Name _____ Phone () _____
Address _____
Position _____ Reason for leaving _____
Employed From _____ To _____ Contact Name _____
2. Company Name _____ Phone () _____
Address _____
Position _____ Reason for leaving _____
Employed From _____ To _____ Contact Name _____
3. Company Name _____ Phone () _____
Address _____
Position _____ Reason for leaving _____
Employed From _____ To _____ Contact Name _____
4. Company Name _____ Phone () _____
Address _____
Position _____ Reason for leaving _____
Employed From _____ To _____ Contact Name _____

(If additional space is required, please use the back of this page)

References: Please include full name and phone number.

1. _____ 2. _____
3. _____ 4. _____

I understand that if hired, I may be required to obtain a CDL Class A license at my own expense within the 90 day introductory period. Failure to obtain a CDL Class A license within that period may result in immediate termination of my employment.

I certify that all the information submitted by me on this application is true and complete, and I understand that if any false or misleading information, omissions, or misrepresentations are discovered, my application may be rejected, and if I am employed, my employment may be terminated at any time.

Applicant's Signature _____ Date _____